Continuing Rutgers Students Unemployment Tuition Waiver Process

PART 1: REQUIREMENTS

• Apply to Rutgers University through the Office of Admissions as a degree seeking student or non-matriculating student.
• Complete a current Free Application for Federal Student Aid (FAFSA), http://www.fafsa.ed.gov/.
• Contact your School’s Advising Office to receive an advisement sheet with an extensive list of courses that qualify towards your degree. A list of course options must be presented to your local One-Stop Career Center.
• Obtain an Unemployed Person Job Training Form (Tuition Waiver Program) and Employability Development Plan (EDP) from your local One-Stop Career Center. Click here to find out how.

PART 2: CERTIFICATION

• Students must complete the certification form located under Available Applications in the Summer & Winter Sessions Application Portal (SWAP). The certification form will be active in the portal on November 23-December 14. First time users must create an account. You must upload your Unemployed Person Job Training Form and the Employability Development Plan directly to SWAP.
• You may only certify during the certification period (see dates below).
• Only certified students will be allowed to register for winter session courses (no exceptions).

PART 3: REGISTRATION AND PAYMENT

• You may only register on the first day of the session, no exceptions (see registration dates below).
• The Office of the Registrar will contact you directly to complete your registration. Students will be contacted in the order that their documents were received.
• All students must pay the $20 registration fee and any applicable course fees or health insurance charges that appear on their term bill. To view your bill and make payment click here.

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<tr>
<th></th>
<th>Certification Period</th>
<th>Registration</th>
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<tbody>
<tr>
<td>Winter Session 2021</td>
<td>November 23 - December 14, 2020</td>
<td>December 22, 2020</td>
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